Your Payment Partner of Choice

PAX Technology®

A920 Quick Reference Guide Retail

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The A920 Quick Reference Guide is to help you with step by step instructions for basic transactions and functions.

PAX A920 Mobile Terminal

Intelligence of an ECR in a handheld point of sale.
The PAX A920 is an elegantly designed compact secure portable payment terminal powered by an Android operating system. The A920 comes with a large high definition color display. A thermal printer that is neatly hidden to maximize usable screen area for customer facing transactions. Includes NFC contactless and electronic signature capture. Great battery life for portable use.
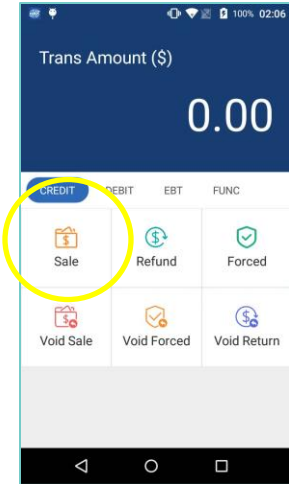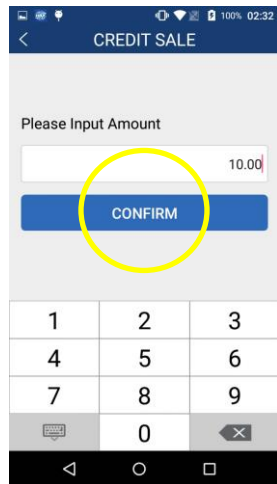
A920 Basic Credit Sale

Step 1. From the idle screen select the transaction type **[Sale]**.

Step 2. Please enter the sale amount and select **[CONFIRM]**.
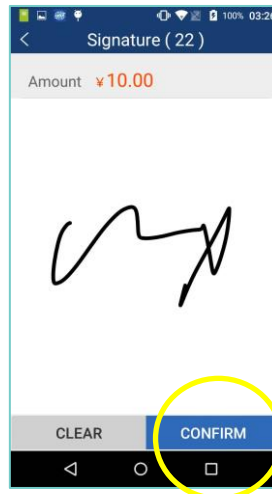

A920 Basic Credit Sale

Step 3. Insert, swipe or enter the card number.

Step 4. Sign your signature on the screen and then select **[CONFIRM]** to accept or [CLEAR] to clear the signature and retry the signature again.
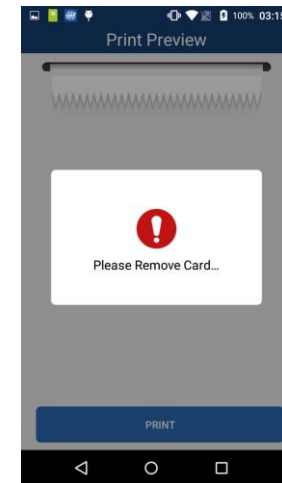

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A920 Basic Credit Sale

Step 5. Select the **[PRINT]** button to print the receipts.
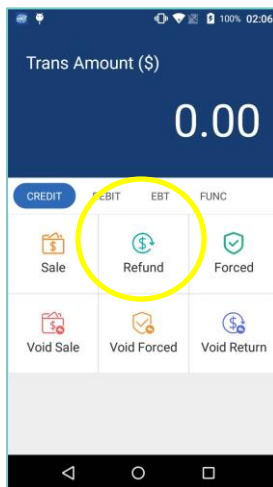

Step 6. Please remove the card.

A920 Basic Credit Sale

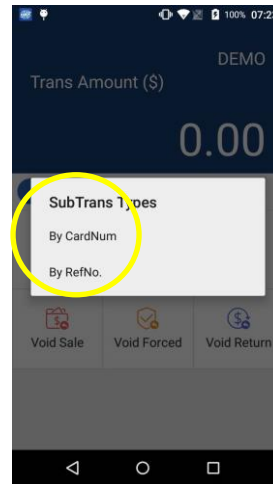**Step 7.** The terminal will display the transaction status.
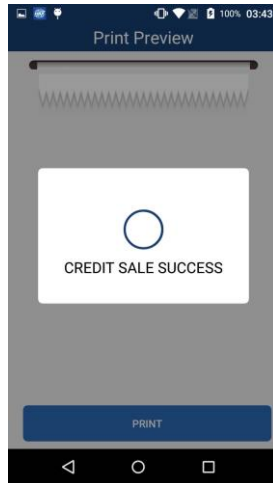
A920 Credit Refund

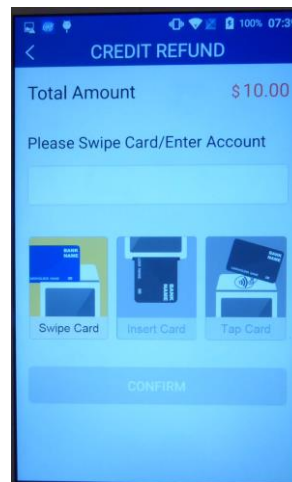**Step 1.** From the idle screen select the transaction type **[Refund]**.

A920 Credit Refund

Step 2. Select the how the terminal will apply the refund. Select [**By CardNum**] to use the original card number or select [RefNo] to use the original transaction reference number.

Step 3. Swipe or enter the card number.

A920 Credit Refund

Step 4. Sign your signature on the screen and then select **[CONFIRM]** to accept or [CLEAR] to clear the signature and retry the signature again.
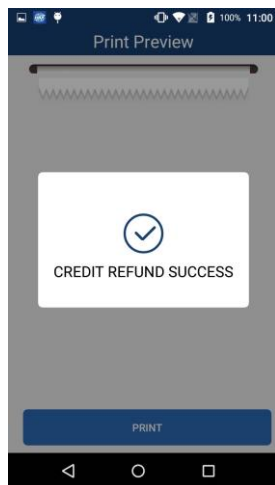

Step 5. Select the **[PRINT]** button to print the receipts.

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A920 Credit Refund
Step 6. The terminal will display the transaction status.

A920 Void Sale
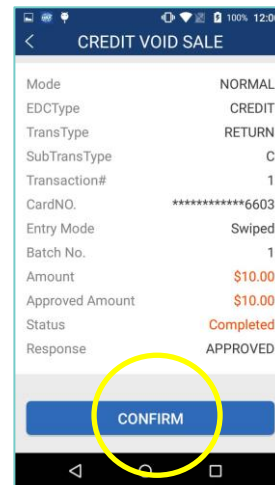**Step 1.** From the idle screen select the transaction type **[Void Sale]**.

A920 Void Sale
Step 2. Swipe or enter the card number.

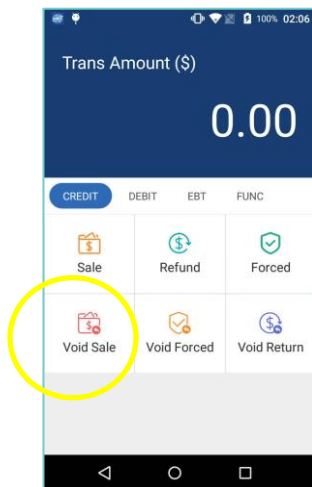**Step 3.** Input the original transaction number and then select **[CONFIRM]**.

A920 Void Sale
Step 4. Input the original transaction number and then select **[CONFIRM]** if the displayed transaction is the one to be voided.

Step 5. Sign your signature on the screen and then select **[CONFIRM]** to accept or [CLEAR] to clear the signature and retry the signature again.
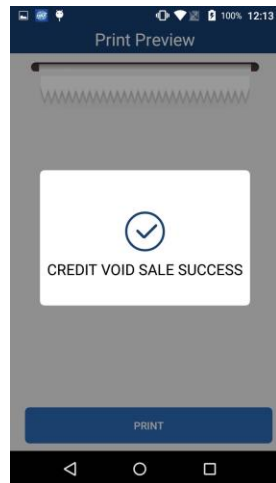
A920 Void Sale

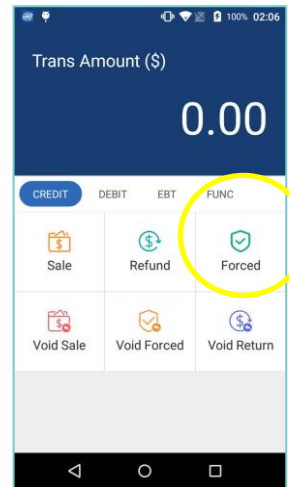**Step 6.** Select the [PRINT] button to print the receipts.

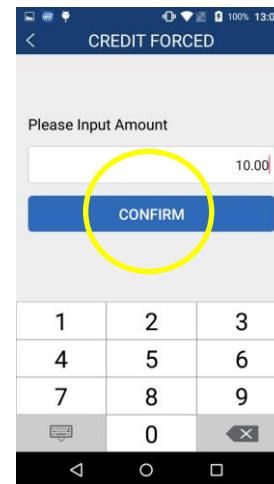**Step 7.** The terminal will display the transaction status.

A920 Forced Sale

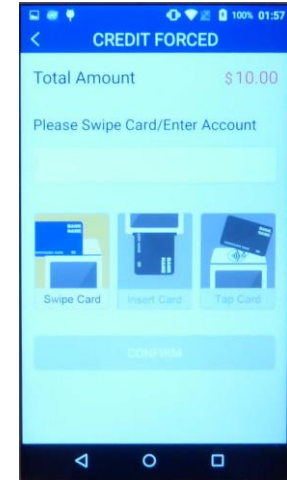**Step 1.** From the idle screen select the transaction type [Forced].

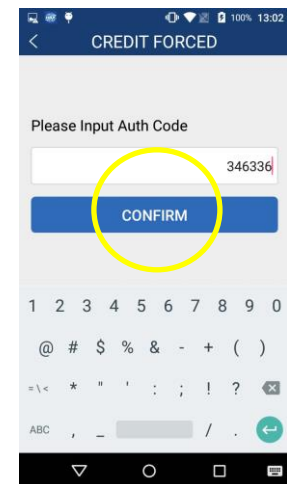**Step 2.** Please enter the sale amount and select **[CONFIRM]**.

A920 Forced Sale

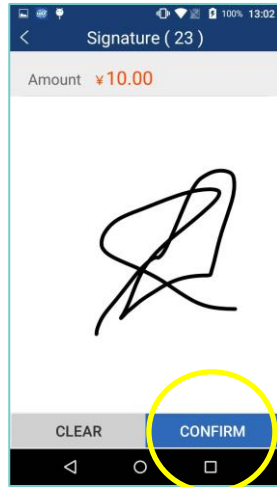**Step 3.** Swipe or enter the card number.

Step 4. Enter the Auth Code of the transaction and then select **[CONFIRM]**.

A920 Forced Sale

Step 5. Sign your signature on the screen and then select **[CONFIRM]** to accept or [CLEAR] to clear the signature and retry the signature again.
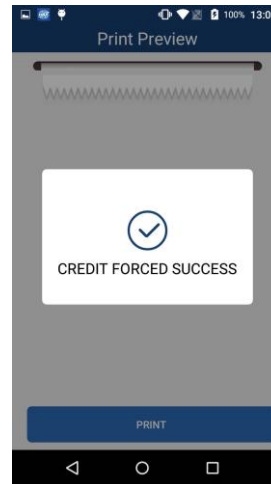

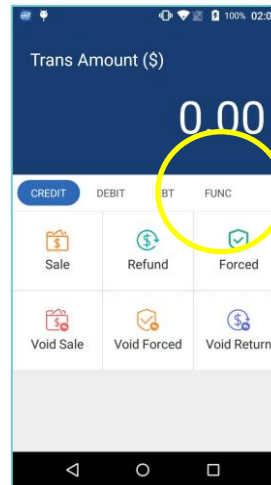**Step 6.** Select the **[PRINT]** button to print the receipts.

A920 Forced Sale
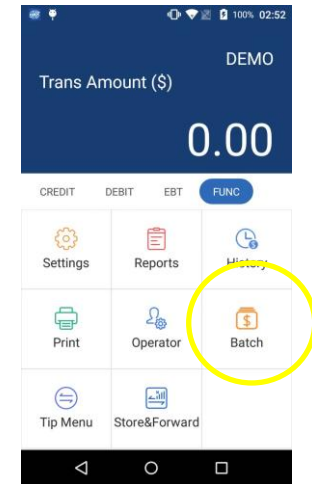
Step 7. The terminal will display the transaction status.

A920 Close Batch

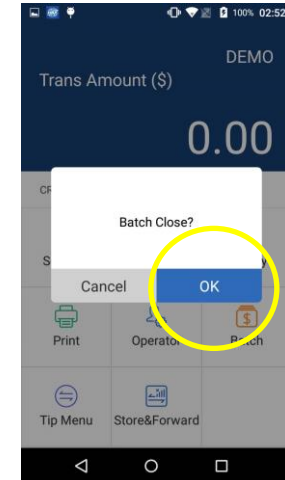**Step 1.** From the idle screen select the **[FUNC]** option.

A920 Close Batch

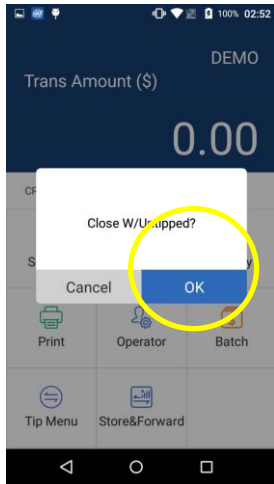**Step 2.** Select the **[Batch]** option.

Step 3. When prompted "Close Batch?" select **[OK]** to close the batch or select Cancel to stop the batch close.
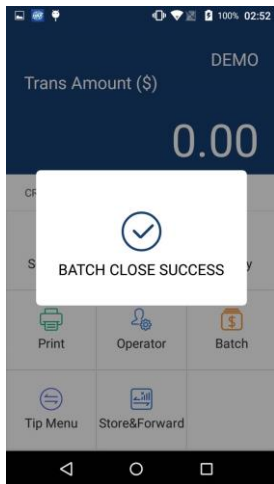
A920 Close Batch

Step 4. If prompted "Close W/Untipped?" select **[OK]** to zero out untipped transactions and close the batch or select Cancel to stop the batch close.
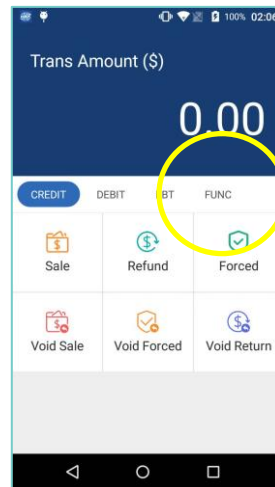

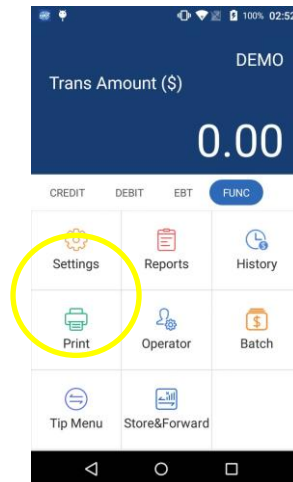**Step 5.** The terminal will display the batch close status.

A920 Reprint Last
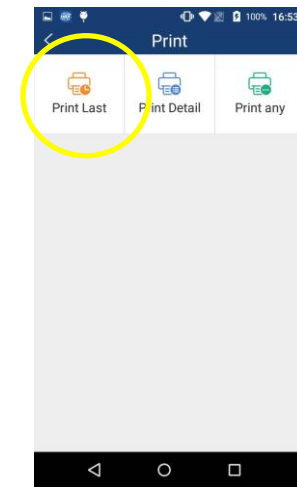
Step 1. From the idle screen select the **[FUNC]** option.

Step 2. Select the **[Print]** option.

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A920 Reprint Last

Step 3. To reprint the last transaction, select the **[Print Last]** option.

PAX Customer Support

For questions or help with the terminal please contact your service provider or PAX customer support.

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